

## COLUMBUS PTO

2014-2015 SCHOOL YEAR; MEETING #3 OF 4

2/3/15, 7-8:00 p.m.

Meeting called to order at 7:03. Attendance, including the PTO Board, was 9. Meeting led by Natalie Thiems.

1. Prior Meeting Minutes
  - a. Reviewed the meeting minutes from 11/18/14. No changes noted.
  - b. Motion to approve: Vince Schlueter; Motion seconded: Danielle Henke. 11/18/14 Minutes approved.
2. Treasurer's Report
  - a. Copy attached.
  - b. Net Revenue to date: \$14,203.41. Expenses to date: \$6,763.76. Net Income to date: \$7,439.65.
  - c. Revenue to date is primarily driven by Move for Your School and Box Tops.
  - d. Requested that teachers turn in Curriculum and Classroom Support reimbursement requests by May 1<sup>st</sup>.
  - e. Motion to approve: Jenny Russi; Motion seconded: Johnna. Feb15 Treasurer's Report approved.
3. Special Topic: 5<sup>th</sup> Grade Update
  - a. Fifth grade teachers: Rob Canada, Alicia Carrico \*, Katrina Harmon, Matt Maddox \* and Melissa Unger. Ms. Cyrk \* (substitute teacher) attended for Ms. Harmon's class. (\* attended). Mr. Maddox and Ms. Carrico presented the fifth grade update.
  - b. Currently working on Black History Month projects.
  - c. Bringing in Mr. Herman Shaw, Lincoln Foundation President, to speak with the students.
  - d. Scholastic news was received and the students are using the magazines.
  - e. Students are participating in the DARE program, with the support of local police and Tom Gibbons, State Attorney.
  - f. Discussed opportunities to increase STEM activities in the classroom.
    - i. Mr. Maddox identified a robot that kids can use for hands-on programming skills in the classroom. Discussed the robot, and agreed that 5<sup>th</sup> grade would order 5 robots to share among all class rooms. They will use 5<sup>th</sup> Grade Curriculum budget.
4. Principal's Report – Vince Schlueter
  - a. Snowball dance was very well attended. Students enjoyed the event. Thanks to the volunteers!
  - b. Trivia Night is the next planned event.
  - c. PARCC assessments begin 3/9/15.

- i. Edwardsville will take the paper and pencil option this year. Test is also available online.
- ii. March assessments will last for one week.
- iii. Makeup session will also be scheduled in March.
- iv. A second assessment will be taken in April or May.

#### 5. Committee Reports

- a. Box Tops – Spring collection is planned for February-March. Box Tops must be postmarked in the beginning of March.
- b. Funding Factory – This is the last year we will participate due to decreased funding per toner cartridge.
- c. Accelerated Reading – We will order books with Scholastic Bucks.
- d. Staff Appreciation
  - i. The next luncheon will be held in early March.
  - ii. We will increase the budget to pay for the main entrée.
- e. Spirit Wear – Sale was completed through BJ's. We have surplus t-shirts, which we will use for prizes and have available at upcoming events.
- f. Book Fair – No news.
- g. Snow Ball Dance – Event was held on Friday, 01/23/15.
  - i. Turnout was strong.
  - ii. Music, Photo Booth, Game Room and Snacks were offered.
  - iii. Students had a good time.
  - iv. Thank you to the many volunteers!
- h. Original Artwork – We have not received an invoice.
- i. 5<sup>th</sup> Grade Party – Val Heiser and Danielle Henke will co-chair.
  - i. Party is usually held in Mid-May.
  - ii. Discussed whether to host the party at Columbus or offsite.
    - 1. YMCA is a possibility for an offsite location. Basketball and Skating would be offered. Danielle Henke will inquire about YMCA facility fees.
    - 2. Busses will also be needed for an offsite party.
- j. Trivia Night – scheduled for 02/20/15.
  - i. Location: Liberty Middle School
  - ii. Planning on 8 rounds with 6 questions in each round.
  - iii. School Staff has free admission but needs to reserve a spot.
  - iv. Table numbers and décor – Ms. Carrico
  - v. Sound System – Joseph Pearson
  - vi. Video questions will also be offered. Vince Schlueter will pick 5 school-related questions for the teacher video.
  - vii. Auction items will be school-related.
  - viii. Spirit Wear will be available for sale.
  - ix. Door prizes will be offered.
  - x. Pizza sales will also be offered.
  - xi. SIUE students volunteered to work the event.

- xii. Flyer will be sent home the first week of February. Copy is attached.
- k. Open Discussion
  - i. Safety Patrol –
    - 1. Glazy Squares bought Donut Palace and increased donut prices. Vince Schlueter will check on pricing from other vendors, such as Taste of Heaven or even the school cafeteria.
    - 2. Annual Spring Cardinals game for Safety Patrol appreciation is still planned.
  - ii. Budget Notes
    - 1. Increase Staff Appreciation to pay for the main entrée.
    - 2. Consider adding a line item for Veterans Day appreciation, ~\$200, in the budget for next year. 5<sup>th</sup> Grade hosts a Veterans Day shoebox parade. Veterans are invited to attend.
  - iii. PTO elections will be discussed at the next meeting.
    - 1. Several officers are leaving Columbus or terming out.
    - 2. Nominations are needed.

Meeting was adjourned at 8:25.

The next meeting will be held in early May, but was not scheduled yet.

Columbus PTO Working Budget  
2014-2015  
February 2015 Meeting

	Budgeted Income	Budgeted Expense	Budgeted Net Income	Actual Income	Actual Expense	Actual Net Income
<b>FUNDRAISING</b>						
Box Tops Income	\$1,000.00			\$578.70		\$578.70
Box Tops Expense		\$100.00	\$900.00			
Move for Your School	\$12,000.00			\$15,010.07		\$13,854.98
Move for Your School Expense		\$1,500.00	\$10,500.00		\$1,155.09	
Trivia Night	\$2,000.00					
Trivia Night Expense		\$1,000.00				
Trivia Night Proceeds to Leclair PTO			\$500.00		\$-	\$-
<b>Total Net Income from Fundraising</b>			<b>\$11,900.00</b>			<b>\$14,433.68</b>
<b>PTO SERVICE &amp; SALES</b>						
Spiritwear				\$1,771.00		
Spiritwear Expense					\$2,329.50	\$(558.50)
Book Fair				\$6,152.29		
Book Fair Expense					\$(5,912.49)	\$239.80
Original Artworks				\$765.00		
Original Artwork Expense						
Pencils/Sharpener						
Pencils Expense						
<b>Total PTO Service &amp; Sales</b>			<b>\$-</b>			<b>\$(318.70)</b>
<b>OTHER INCOME</b>						
Donations						
Pictures						
Funding Factory						
Schnucks				\$88.43		\$88.43
<b>Total Other Income</b>			<b>\$-</b>	<b>\$88.43</b>		<b>\$88.43</b>
<b>Total Projected Income</b>			<b>\$11,900.00</b>			
<b>Total Income to date</b>						<b>\$14,203.41</b>

Columbus PTO Working Budget  
2014-2015

	Budgeted Income	Budgeted Expense	Budgeted Net Income	Actual Income	Actual Expense	Actual to Budget
<b>MISC EXPENSES</b>						
3rd Grade Ice Cream		\$125.00			\$110.03	\$14.97
3rd Grade Curriculum		\$700.00				\$700.00
4th Grade Curriculum		\$700.00			\$460.25	\$239.75
5th Grade Curriculum		\$700.00				\$700.00
5th Grade Party		\$500.00				\$500.00
Accelerated Reader Supplies		\$200.00				\$200.00
All School Events		\$-				\$1,588.42
Classroom Support		\$3,850.00			\$828.91	\$3,021.09
DARE		\$500.00			\$549.25	\$(49.25)
Donations		\$100.00				\$100.00
Field Day		\$100.00				\$100.00
Health Fair		\$140.00			\$100.00	\$40.00
Homework Trackers		\$1,400.00			\$1,333.15	\$66.85
Insurance		\$295.00			\$305.00	\$(10.00)
ISAT Prizes		\$225.00				\$225.00
Media Center		\$200.00			\$114.96	\$85.04
Presidential Fitness		\$150.00				\$150.00
Principals Fund		\$500.00		\$800.00	\$754.92	\$545.08
Recess Equipment		\$200.00			\$196.48	\$3.52
Safety Patrol		\$200.00			\$254.73	\$(54.73)
Science Fair		\$0.00				\$-
Snow Ball Dance		\$325.00			\$379.74	\$(54.74)
Spanish Celebration		\$200.00				\$200.00
Young Authors		\$75.00				\$75.00
Staff Appreciation		\$300.00			\$270.74	\$29.26
Taxes		\$50.00				\$50.00
Technology		\$1,300.00			\$1,105.60	\$194.40
<b>Total Miscellaneous Expense</b>		<b>\$12,910.00</b>			<b>\$6,763.76</b>	<b>\$8,644.69</b>

**Summary:**

<b>2014 Open Balance:</b>	<b>\$6,000.00</b>
Total Income to Date:	\$14,203.41
Total Misc. Expenses To Date:	\$6,763.76
<b>Total Net Income:</b>	<b>\$7,439.65</b>

Budgeted Misc Expense	<b>\$12,910.00</b>
Actual Expenses	<b>\$8,644.69</b>
	<b>\$4,265.31</b>

**Overview:**

**Income:**

Box Tops/Book Fair/Original Artworks/Spiritwear

**Expenses: Payouts**

Book Fair/Scholastic News/ Principal Fund

Safety Patrol/Snowball Dance



# Columbus/Leclaire Family Trivia Night

When: Friday, February 20th

Where: Liberty Middle School

Doors open at 6:30 & Trivia begins at 7:00.

Tables are \$50. Individual tickets are \$7.00\* Mulligans at the door \$1/ticket

\* Please note that if you purchase individual tickets your family will be placed at a table with other individual ticket purchasers.

**Wear your School Spiritwear!**

Bring your own food and family friendly drinks - (don't forget plates, napkins, etc.)  
Drinks, popcorn & candy available for purchase.

(While Supplies Last)  
If you would like to pre-order pizza for the night, please indicate so on the form below.

For more information contact Tiffany Paschall or Natalie Thiems  
tmpaschall@att.net or n\_thiems@yahoo.com

Please return this form to school by February 13th

Make checks payable to: Columbus PTO

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## Columbus/Leclaire Elementary School Trivia Night

Family Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

I am purchasing....

Full Table for \$50

\_\_\_ tickets @\$7/piece

**Pizza Order: \$7 per pizza**  
Payment must be included with this form for pizza to be ordered

_____	_____	_____
Cheese	Sausage	Pepperoni