

## COLUMBUS PTO

2014-2015 SCHOOL YEAR; MEETING #2 OF 4

11/18/14, 7-8:00 p.m.

Meeting called to order at 7:01. Attendance, including the PTO Board, was 12. Meeting led by Val Heiser.

1. Prior Meeting Minutes
  - a. Reviewed the meeting minutes from 9/4/14. No changes noted. Motion to approve: Beth Duncan; Motion seconded: Vince Schlueter. 9/4/14 Minutes approved.
2. Treasurer's Report
  - a. Copy attached.
  - b. Net Revenue to date: \$13,632.12. Expenses to date: \$5,174.56. Net Income to date: \$8,457.56.
  - c. Revenue to date is primarily driven by Move for Your School. Fundraiser had good participation and exceeded goals.
3. Special Topic: 4<sup>th</sup> Grade Update
  - a. Fourth grade teachers: Katelyn Ahlers, Beth Duncan, Kelly Gleason, Marcy Hillers, and Julie Luitjohan attended. Ms. Luitjohan presented the fourth grade update.
  - b. Scholastic news received and appreciated. Back Order issues were also received.
  - c. Fourth grade forest unit included owl pellet dissection, a field trip to the Watershed Nature Center, and a visit from TreeHouse.Org.
  - d. Upcoming activities included Electricity and a visit from The Magic House.
  - e. All classes are participating in the holiday giving.
  - f. Scholastic offers another service, Story Works
    - i. Monthly magazine including 20-30 pages of materials and variety of materials (fiction, non-fiction, poetry, etc.)
    - ii. Common Core based and paired test
    - iii. Includes online materials
    - iv. Cost is \$7-8/ student/ year
    - v. Ms. Luitjohan will test with her class during second semester and can return in May to report results.
    - vi. Ms. Luitjohan is using PTO classroom support funds to pay for the second semester subscription (prorated).
    - vii. Need to follow up: Can we use Scholastic Bucks to pay for Story Works?
  - g. Technology request: Projection camera for overhead display on Smart Boards
    - i. Live
    - ii. Student interaction
    - iii. Used in other schools within the district

- iv. Estimate: \$500 per camera
4. Principal's Report – Vince Schlueter
- a. Columbus School has a Facebook page. Updates are posted. Participation is increasing.
  - b. School Messenger is used to communicate with parents
    - i. Ideal for brief messages and newsletter distribution
    - ii. Currently only using the email function
  - c. Parent Teacher Conferences are scheduled for the week of 11/24/14
    - i. Reminders will be sent to parents that haven't scheduled yet
  - d. Holiday giving: each grade has adopted families. Parents can sign up during conferences.
  - e. Book Fair is open the week of 11/17/14
  - f. Veterans Day Parade – 5<sup>th</sup> grade event was a big success and 22 veterans attended
5. Committee Reports
- a. Box Tops – Fall collection completed. The next collection drive is in the Spring.
  - b. Funding Factory – Box sent to FF. PTO will not participate next school year. The payments have decreased dramatically. Other options were explored but an economic opportunity was not identified.
  - c. Accelerated Reading – no update.
  - d. Staff Appreciation
    - i. September and November luncheons held. Staff appreciates the luncheons.
    - ii. November Soup Luncheon was held during Book Fair, allowing an opportunity for teachers to visit the book fair.
    - iii. Sign Up Genius was used but several people noted they didn't get the emails.
      - 1. Follow up needed: Do we have an email distribution list?
  - e. Spirit Wear – Orders received and turned in to BJ's. Local supplier has more limited selection.
  - f. Book Fair – open the week of 11/17/14. Classes walked through and made their wish lists. Parents may send in extra funds for class room wish lists.
  - g. Snow Ball Dance – scheduled for Friday, 01/23/15. No update.
  - h. Original Artwork – no update.
  - i. 5<sup>th</sup> Grade Party – no update.
  - j. Trivia – scheduled for 02/20/15. No update.

Meeting was adjourned at 8:04. Motion to adjourn: Danielle Henke. Motion second: Vince Schlueter.

The next meeting is scheduled for Tuesday, 02/03/2015.

Columbus PTO Working Budget  
2014-2015  
November 2014 Meeting

	Budgeted Income	Budgeted Expense	Budgeted Net Income	Actual Income	Actual Expense	Actual Net Income
<b>FUNDRAISING</b>						
Box Tops Income	\$1,000.00					\$-
Box Tops Expense		\$100.00	\$900.00			
Move for Your School	\$12,000.00			\$15,010.07		\$14,246.23
Move for Your School Expense		\$1,500.00	\$10,500.00		\$763.84	
Trivia Night	\$2,000.00					
Trivia Night Expense		\$1,000.00				
Trivia Night Proceeds to LeClaire PTO			\$500.00		\$-	\$-
<b>Total Net Income from Fundraising</b>			<b>\$11,900.00</b>			<b>\$14,246.23</b>
<b>PTO SERVICE &amp; SALES</b>						
Spiritwear				\$493.00		
Spiritwear Expense					\$1,158.00	\$(665.00)
Book Fair						
Book Fair Expense						
Original Artworks						
Original Artwork Expense						
Pencils/Sharpeners						
Pencils Expense						
<b>Total PTO Service &amp; Sales</b>			<b>\$-</b>			<b>\$(665.00)</b>
<b>OTHER INCOME</b>						
Donations						
Pictures						
Funding Factory						
Schnucks				\$50.89		\$50.89
<b>Total Other Income</b>			<b>\$-</b>	<b>\$50.89</b>		<b>\$50.89</b>
<b>Total Projected Income</b>			<b>\$11,900.00</b>			
<b>Total Income to date</b>						<b>\$13,632.12</b>

Columbus PTO Working Budget  
2014-2015

	Budgeted Income	Budgeted Expense	Budgeted Net Income	Actual Income	Actual Expense	Actual to Budget
<b>MISC EXPENSES</b>						
3rd Grade Ice Cream		\$125.00			\$110.03	\$14.97
3rd Grade Curriculum		\$700.00				\$700.00
4th Grade Curriculum		\$700.00			\$460.25	\$239.75
5th Grade Curriculum		\$700.00				\$700.00
5th Grade Party		\$500.00				\$500.00
Accelerated Reader Supplies		\$200.00				\$200.00
All School Events		\$-				\$-
Classroom Support		\$3,850.00			\$814.80	\$3,035.20
DARE		\$500.00			\$549.25	\$(49.25)
Donations		\$100.00				\$100.00
Field Day		\$100.00				\$100.00
Health Fair		\$140.00				\$140.00
Homework Trackers		\$1,400.00			\$1,333.15	\$66.85
Insurance		\$295.00			\$305.00	\$(10.00)
ISAT Prizes		\$225.00				\$225.00
Media Center		\$200.00				\$200.00
Presidential Fitness		\$150.00				\$150.00
Principals Fund		\$500.00				\$500.00
Recess Equipment		\$200.00			\$196.48	\$3.52
Safety Patrol		\$200.00			\$100.00	\$100.00
Science Fair		\$-				\$-
Snow Ball Dance		\$325.00				\$325.00
Spanish Celebration		\$200.00				\$200.00
Young Authors		\$75.00				\$75.00
Staff Appreciation		\$300.00			\$200.00	\$100.00
Taxes		\$50.00				\$50.00
Technology		\$1,300.00			\$1,105.60	\$194.40
<b>Total Miscellaneous Expense</b>		<b>\$12,910.00</b>			<b>\$5,174.56</b>	<b>\$7,845.47</b>

**Summary:**

<b>2014 Open Balance:</b>	<b>\$6,000.00</b>
Total Income to Date:	\$13,632.12
Total Misc. Expenses To Date:	\$5,174.56
<b>Total Net Income:</b>	<b>\$8,457.56</b>

**Overview:**

[Redacted]

MFYS

[Redacted]

4th Grade Curriculum, Classroom Support, DARE, Insurance  
Staff Appreciation, and Technology